MEETING OF THE BOARD OF SCRUTINY
MINUTES

Wednesday, 10 November 2011 at 12.00pm
Old Development Room, Emmanuel College

Present: The Revd Jeremy Caddick (Chair); Dr Catherine MacKenzie (Secretary); Miss Emma Easterbrook (Support Officer); Mr David Goode; Dr Christina Skott; Dr Oren Scherman; Dr Brian Sloan; and Mr Paul Warren.

1. Apologies
   Mr Bruce Beckles; Mr Kevin Coutinho; Dr Martin Dixon; and Dr Alan Winter.

2. Declarations of Interest
   None.

3. Minutes of Meeting on 27 October 2011
   Approved.

4. Matters Arising
   None.

5. Guest: Professor Jeremy Sanders, PVC for Institutional Affairs
   The Board thanked Professor Sanders for his attendance and the following issues were discussed:
   i. **Background and role of PVC for Institutional Affairs:** Curriculum Vitae circulated amongst members prior to meeting;
   ii. **Environmental Strategy:** including reduction of carbon emissions and HEFCE;
   iii. **North West Cambridge and West Cambridge:** including timescale, financial models, accommodation, and increase in student numbers;
   iv. **Senior Academic Promotions Committee:** including planned improvements;
   v. **Pensions:** including report being prepared for the General Board and Council; and current case-law;
   vi. **Childcare:** including recent 10% rise in costs;
   vii. **Capital plan:** including what it is intended to cover;
   viii. **Staff settlements and payouts:** and
   ix. **Human Resources (HR):** including compliance team and UK Border Agency;

6. Any Other Business
   i. Proposed changes to the Board's statutes;
   ii. Balloting process; and
   iii. Research Services Division.

7. Date of Next Meeting:
   **Guest:** Professor Lynn Gladden, PVC for Research
   12.00pm on Thursday, 24 November 2011
   Old Development Room, Emmanuel College

Emma Easterbrook - Support Officer – November 18 2011