Present: Dr Ruth Charles (Chair); Mr Dick Taplin (Secretary); Miss Emma Easterbrook (Support Officer); Professor Ross Anderson; Dr Martin Dixon; Dr Mike Franklin; Revd Dr Jonathan Holmes; Revd Canon Hugh Shilson-Thomas; Dr Brian Sloan; and Dr David Woodman.

1. Apologies
Mr Bruce Beckles; Dr Samantha Lucy; and Mr Paul Warren.

2. Declarations of Interest
All are connected with and/or work for the University.
BS: Tutor for ICE.

Approved.

4. Guest: Dr Rebecca Lingwood, Director of Institute of Continuing Education
The Board welcomed Dr Lingwood and the following issues were discussed:

(i) Background, role, aims and relationship with the University and Colleges;
(ii) Demographic: including number and age of students, range of courses available;
(iii) Admissions criteria and management of courses;
(iv) Finance: including costing, viability, profitability and fees;
(v) Strategy: including oversight by the Strategic Committee and Strategic Plan;
(vi) Validation and endorsement: including relationship with the University, professional bodies, and other universities;
(vii) Comparison with the Open University (OU);
(viii) Staff: including numbers, expertise, authorisation of posts, terms and conditions;
(ix) On-line courses; and
(x) Future plans and developments.

5. Any Other Business
(i) Staff salaries; and
(ii) Pensions.

6. Date of Next Meeting:
Guest: Professor Sir Leszek Borysiewicz, Vice-Chancellor
12.00pm on Wednesday, 12 February 2014
Lucia Windsor, Newnham College

Emma Easterbrook
Support Officer
12 February 2014