Present: Dr Mike Franklin (Chair); Dr Samantha Lucy (Secretary); Miss Emma Easterbrook (Support Officer); Dr Paul Beattie; Mr Bruce Beckles; Dr David Secher; The Revd Canon Hugh Shilson-Thomas; and Dr Matthew Vernon.

1. Apologies
   Dr Andy Bell; Mr David Goode; and Dr David Woodman.

2. Declarations of Interest
   UIS: Mr Beckles; and Dr Vernon.
   Varsity newspaper: Dr Franklin.

3. Minutes of Meeting of 5 February 2015
   Approved.

4. Matters Arising
   None.

5. Guest:
   The Board welcomed Dr Jonathan Nicholls, Registrary, and the following issues were discussed.

   (i) **Universities’ Superannuation Scheme (USS)**: including 60 day consultation period, future benefits and future membership;

   (ii) **North West Cambridge**: including current timetable, affordability, keyworker housing, market housing, eligibility for housing, and transport links.

   (iii) **IT systems up-grade**: including CamSIS, CUFS, and line of reporting;

   (iv) **CUDAR**: including Blackbaud and Raiser’s Edge;
Estates Strategy: including current timetable, Estates Strategy Committee and Planning Resources Committee, Old Schools, Press site, Greenwich House, and West Cambridge;

Sports: including staff membership, new Director, and future improvements;

Centre for Applied Research and Educational Technologies (CARET): including relationship with the UIS;

Research funding: including comparison with Oxford and UCL, and future funding;

Grant administration;

Reporter;

Relationship with Pro-Vice-Chancellors and the senior leadership team;

Human Resources; and

University information and resources: including circulation electronically.

6. Items under review
   (i) Ms Alison Traub, Director of CUDAR;
   (ii) Grant administration; and
   (iii) Septemviri.

   All to continue to be kept under review.

7. Any Other Business
   (i) Information system: The information system on which the Board records their meetings for the creation of the Annual Report will be destroyed upon publication;
   (ii) Attendance at meetings: The Board is concerned about the low attendance at today’s meeting; and
   (iii) Vacancies: Council to nominate and elect.

8. Date of Next Meeting:
   Guest: Professor Lynn Gladden, PVC for Research
   Seminar Room A, Hughes Hall
   12.00pm on Thursday, 5 March 2015

   Emma Easterbrook
   Support Officer
   2 March 2015