

MEETING OF THE BOARD OF SCRUTINY

MINUTES

**Thursday 11 January 2024 11.30am
in the SCR at Christ's College**

Present:

Dr Rob Doubleday (Chair), Mr Rob Hopwood (Secretary), Mrs Rachel Rowe (Support Officer), Dr Charles Read (Junior Proctor), Dr Markus Gehring (Senior Pro-Proctor), Dr Fraz Mir (Junior Pro-Proctor), Dr Richard Lloyd, Dr Orsola Rath Spivack, Dr Stephen Cowley, Dr Saskia Murk-Jansen and Dr Judith Plummer Braeckman.

The meeting began at 11.36am.

1. Welcome and apologies:

Apologies were received from Rev'd Andrew Hammond (Senior Proctor) and Dr Nazia Habib.

The Board welcomed Dr Judith Plummer Braeckman, who was recently elected to serve on the Board until September 2025, and the Board members introduced themselves.

2. Declarations of Interest:

There were no new declarations of interest.

3. Minutes of the meeting held on 13 December 2023:

The minutes were confirmed as a correct record after adding Dr Nazia Habib to the list of apologies.

4. Matters arising:

The Registry was due to attend this meeting, but due to unforeseen circumstances, she was unable to attend. Therefore, the Board have invited the Registry to attend an additional Board meeting on Thursday 7 March.

5. Report from Proctors:

No updates.

6. Update on Work Plan for 2023-24:

The Board confirmed the four Working Group focus areas for 2023-24 as follows:

- Finance, including fundraising and estates – the group convenor was confirmed as Dr Stephen Cowley.
- People, including HR and widening participation – the group convenor was confirmed as Dr Fraz Mir.
- Sustainability (formerly Processes), including sustainability and climate change – the group convenor was confirmed as Dr Markus Gehring.

- Collegiate Cambridge, including the University's relationship with the Colleges, supervisions, admissions, teaching and student welfare – the group convenor was confirmed as Dr Charles Read.

It was agreed that wider areas such as risk management and governance will be considered across all the working group discussions. The Board agreed to schedule whole Board meetings with the Vice-Chancellor, the Academic Secretary, the Chair of the Audit Committee, and the PVC for Research.

7. Questions for the Registry:

The Board were asked to continue considering questions for the Registry and to submit them to the shared Google Drive.

8. Any other business:

None.

9. Dates of future meetings:

Full Board meetings:

- Thursday 15 February, 11.30am with the Chief Financial Officer, Anthony Odgers, invited to attend from 11.45am (SCR at Christ's, TBC). Lunch to be provided.
- Thursday 29 February, 11.30am with the PVC for Strategy & Planning, David Cardwell, invited to attend from 11.45am (location TBC). Lunch to be provided.
- Thursday 7 March, 11.30am with the Registry, Emma Rampton, invited to attend from 11.45am (location TBC). Lunch to be provided.

The meeting ended at 1pm.

Rachel Rowe (Support Officer)