

MEETING OF THE BOARD OF SCRUTINY

MINUTES

**Wednesday 13 December 2023 12.30pm
in the Henry Cavendish Room at Peterhouse**

Present:

Dr Rob Doubleday (Chair), Mr Rob Hopwood (Secretary), Mrs Rachel Rowe (Support Officer), Rev'd Andrew Hammond (Senior Proctor), Dr Charles Read (Junior Proctor), Dr Markus Gehring (Senior Pro-Proctor), Dr Fraz Mir (Junior Pro-Proctor), Dr Orsola Rath Spivack, Dr Stephen Cowley and Dr Saskia Murk-Jansen.

The meeting began at 12.53pm.

1. Welcome and apologies:

Apologies were received from Dr Richard Lloyd and Dr Nazia Habib.

2. Declarations of Interest:

There were no new declarations of interest. It was agreed that it would be sensible for members to complete a declarations of interest form at the start of the academic year, similar to the procedure used by other University Committees.

3. Minutes of the meeting held on 30 November 2023:

The minutes were confirmed as a correct record.

4. Matters arising:

None.

5. Report from Proctors:

The Board received a brief update from the Junior Proctor on the teaching review that has resulted partly from the recent SUMS review.

6. Discussion of focus areas for Board's work:

The Board discussed and provisionally confirmed the following main focus areas of work for 2023-24:

- Finance (provisionally including the Annual Accounts, CUDAR, planning and resources, and possibly estates)
- People (provisionally including HR, widening participation, change management)
- Processes (provisionally including sustainability, governance, and possibly estates)
- Collegiate Cambridge (provisionally including the University's relationship with the Colleges, supervisions, admissions, teaching and research)

It was agreed that one or two Working Group convenors would be appointed for each area, and that every Board member would be invited to attend any Working Group meeting that they had an interest in. These would be in addition to the main full Board meetings scheduled as usual.

7. Any other business:

None.

8. Dates of future meetings:

Full Board meetings:

- Thursday 11 January, 11.30am with the Registry, Emma Rampton, invited to attend from 11.45am (location TBC). Lunch to be provided.
- Thursday 15 February, 11.30am with the Chief Financial Officer, Anthony Odgers, invited to attend from 11.45am (location TBC). Lunch to be provided.
- Thursday 29 February, 11.30am with the PVC for Strategy & Planning, David Cardwell, invited to attend from 11.45am (location TBC). Lunch to be provided.

Rachel Rowe (Support Officer)