

## MEETING OF THE BOARD OF SCRUTINY

### MINUTES

Thursday 28 October 2021, 9:30am via Zoom

**Present:**

Professor Richard Mortier (Chair), Mr Graham Allen (Secretary), Mrs Rachel Rowe (Support Officer), Mr Gavin Flynn, Dr Gilly Carr, Dr Mark Smith, Dr Rob Doubleday, Dr Orsola Rath Spivack, Ms Jocelyn Wyburd and Dr Seb Falk.

The meeting began at 9:35am.

**1. Apologies:**

Apologies were received from Dr Mark Purcell, Dr John Fawcett and Dr David Butterfield.

**2. Declarations of Interest:**

None.

**3. Minutes of the handover meeting held on 6 October 2021:**

The minutes were confirmed as a correct record.

**4. Matters arising:**

None.

**5. Working Groups:**

The Board reaffirmed the purpose of the Working Groups, and confirmed the appointed Chairs of each group: Dr John Fawcett (Finance), Mr Gavin Flynn (Estates), Dr Gilly Carr (Education), Dr David Butterfield (Research), Mr Graham Allen (Governance, and HR), and Professor Richard Mortier (Systems & Processes). Board members were asked to finalise a work plan for their Working Groups before the end of term.

**6. Any Other Business:**

None.

**7. Date of next full Board meeting:**

The next full Board meeting will take place on Thursday 2 December, 10-11:30am at Downing College, where one item of business will be to begin discussing potential lines of enquiry for the meeting with the Registry in February.

**8. Dates of meetings with Senior Officers:**

Thursday 3 February, 12-2pm (at Downing with lunch) – with the Registry

Thursday 3 March, 12-2pm (at Downing with lunch) – with the VC

Tuesday 22 March, 12-2pm (at Downing with lunch) – with the PVC (Strategy & Planning)

The meeting closed at 10:20am.

Rachel Rowe  
Support Officer