

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

Wednesday, 10 November 2011 at 12.00pm  
Old Development Room, Emmanuel College

**Present:** The Revd Jeremy Caddick (Chair); Dr Catherine MacKenzie (Secretary); Miss Emma Easterbrook (Support Officer); Mr David Goode; Dr Christina Skott; Dr Oren Scherman; Dr Brian Sloan; and Mr Paul Warren.

### 1. Apologies

Mr Bruce Beckles; Mr Kevin Coutinho; Dr Martin Dixon; and Dr Alan Winter.

### 2. Declarations of Interest

None.

### 3. Minutes of Meeting on 27 October 2011

Approved.

### 4. Matters Arising

None.

### 5. Guest: Professor Jeremy Sanders, PVC for Institutional Affairs

The Board thanked Professor Sanders for his attendance and the following issues were discussed:

- i. **Background and role of PVC for Institutional Affairs:** Curriculum Vitae circulated amongst members prior to meeting;
- ii. **Environmental Strategy:** including reduction of carbon emissions and HEFCE;
- iii. **North West Cambridge and West Cambridge:** including timescale, financial models, accommodation, and increase in student numbers;
- iv. **Senior Academic Promotions Committee:** including planned improvements;
- v. **Pensions:** including report being prepared for the General Board and Council; and current case-law;
- vi. **Childcare:** including recent 10% rise in costs;
- vii. **Capital plan:** including what it is intended to cover;
- viii. **Staff settlements and payouts;** and
- ix. **Human Resources (HR):** including compliance team and UK Border Agency;

### 6. Any Other Business

- i. Proposed changes to the Board's statutes;
- ii. Balloting process; and
- iii. Research Services Division.

### 7. Date of Next Meeting:

Guest: Professor Lynn Gladden, PVC for Research  
12.00pm on Thursday, 24 November 2011  
Old Development Room, Emmanuel College