

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Wednesday 7 February 2018, 12:15pm**

**Henry Cavendish Room, Peterhouse**

### **Present:**

Mr Tim Milner (Chair), Mr David Goode (Secretary), Mrs Rachel Rowe (Support Officer), Dr Gemma Burgess, Dr John Xuereb, Dr Karen Ottewell, Dr Liz Morfoot, Dr Carmel McEniery, Mr Ian Wright, Mr Graham Allen, Professor Martin Jones, and Dr Richard Mortier.

The meeting began at 12:20pm.

### **1. Apologies:**

Apologies were received from Saba Alai.

### **2. Declarations of interest:**

None.

### **3. Minutes of previous meeting:**

The minutes of the meeting held on 24 January 2018 were confirmed as a correct record, subject to adding a post meeting note regarding the change in the order of guests attending on 7 and 21 February.

### **4. Matters arising:**

There was a brief discussion regarding requesting documentation from guests in advance of their meeting with the Board.

### **5. Progress reports from Working Groups:**

Progress reports were received from the Estates, HR and Research groups.

### **6. Dates of future meetings:**

The next meeting will be held on Wednesday 21 February at 12:15pm in the Henry Cavendish Room at Peterhouse, with lunch provided. The Registry, Ms Emma Rampton, will attend as a guest.

### **7. Any other business:**

The Board accepted with regret that Saba Alai needed to resign due to competing commitments, and noted that Liz Morfoot expected to retire and so come off the Roll later this year. The Board discussed the need for an election to fill these vacancies, one with immediate effect and one with effect from 30 September 2018.

### **8. Guest – Professor Duncan Maskell, Senior Pro-Vice-Chancellor:**

The Board welcomed Duncan Maskell to the meeting, and the following issues were discussed:

- The progress of Phase 1 of the Northwest Cambridge development and the plans for Phase 2;
- The prioritisation of proposed capital projects, including financial and academic strategies;
- Potential financial implications of Brexit;
- The division of responsibilities between the CFO and the Senior PVC, and the current PVC appointment process;
- Progress of the Research Office review;
- A change in the rules regarding VAT.

The meeting closed at 2:05pm.

**Rachel Rowe**  
**Support Officer**