

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Wednesday 13 June 2018, 12:15pm**

**Henry Cavendish Room, Peterhouse**

### **Present:**

Mr Tim Milner (Chair), Mr David Goode (Secretary), Mrs Rachel Rowe (Support Officer), Dr John Xuereb, Dr Gemma Burgess, Dr Karen Ottewell, Dr Liz Morfoot, Professor Martin Jones, Dr Carmel McEniery, and Mr Ian Wright.

The meeting began at 12:30pm.

### **1. Apologies:**

Apologies were received from Dr Richard Mortier, Mr Graham Allen and Ms Edna Murphy.

### **2. Declarations of interest:**

None.

### **3. Minutes of previous meeting:**

The minutes of the meeting held on 30 May 2018 were confirmed as a correct record.

### **4. Matters arising:**

It was confirmed that Dr Gemma Burgess had been elected to fill the Board vacancy from 1 October 2018 for a one-year term.

### **5. Publication of the Allocations Report:**

The Board discussed the recent publication of the Allocations Report and any potential influence it may provide to the Board's commentary in the Annual Report.

### **6. Progress reports from Working Groups on sections of the 23<sup>rd</sup> Report:**

The Board reviewed the current draft of the Report and agreed on the order of topics of concern. It was agreed that the Report should be completed by the end of August, to be then submitted to Council's Business Committee by the end of September before publication to members of Regent House.

### **7. Scheduling of future meetings, including 'handover' meeting in 2018/19:**

The Board agreed to hold two further meetings at Peterhouse on Wednesday 11 July and Wednesday 8 August to finalise the Report. The date of the handover meeting for 2018/19 will be confirmed via email to members including the two new Pro-Proctors, Tim Dickens and Francis Knights.

### **8. Any other business:**

The Board briefly discussed the upcoming Discussion regarding the restructuring of the academic division.

Members were asked to consider who might be nominated as the Board's new Chair and Secretary for 2018/19.

The meeting closed at 2:07pm.

**Rachel Rowe, Support Officer**