

HANDOVER MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 11 October 2017, 12:30pm

Henry Cavendish Room, Peterhouse

Present:

Mr Tim Milner, Dr Gemma Burgess, Dr John Xuereb, Dr Karen Ottewell, Mr David Goode, Dr Liz Morfoot, Mr Ian Wright and Mrs Rachel Rowe (Support Officer).

Dr Lydia Drumright (Chair 2016-17), Dr Stephen Kell (Secretary 2016-17), Mr Gordon Chesterman and Dr Cristiano Ristuccia attended by invitation as outgoing members of the Board from 30 September 2017. Dr Simon Frost had also been invited, but had sent apologies.

The meeting began at 12:32pm.

1. Election of Chair and Secretary:

The Proctors conducted the election of the Chair. The Senior Proctor, Mr Tim Milner, was nominated as a candidate, so stood aside while Dr Gemma Burgess, the Junior Proctor, conducted the proceedings. Mr Milner was elected by the 2017-18 Board and took the Chair. The election of the Secretary was then held. Mr David Goode was nominated and elected.

2. Welcome of new members and introductions:

Two new members were welcomed – Dr John Xuereb, Senior Pro-Proctor, nominated by St Catharine's College and Dr Karen Ottewell, Junior Pro-Proctor, nominated by Lucy Cavendish College.

3. Apologies:

Apologies for absence were received from Ms Saba Alai and Dr Carmel McEniery.

4. Declarations of interest:

None.

5. Minutes of previous meeting:

The minutes of the meeting held on 30 August 2017 were confirmed as a correct record.

6. Matters arising:

These were dealt with under the next item.

7. Discussion by the Regent House of the 22nd Report:

The Discussion will take place on Tuesday 24th October. The Board hoped to encourage good attendance and participation from members of the Regent House at the Discussion. Dr Drumright

would introduce the Report and Dr Ristuccia agreed to read out the former Chair's speech in her absence.

8. Elections to the Board:

There are currently three vacancies to fill. All nominations should be received by the Old Schools by noon on Friday 10th November. The Board agreed to continue encouraging nominations and circulating details about the election, including on the Board website.

9. Strategy and work plan for the coming year:

The Board agreed to adopt a different format for meetings in the coming year, forming working groups to meet independently with University officers and then report back to the whole Board. The Vice-Chancellor, the Senior Pro-Vice-Chancellor and the Registry would be invited to a meeting of the whole Board.

10. Any other business:

The Board formally recorded its thanks to Dr Lydia Drumright and Dr Stephen Kell in their roles as Chair and Secretary over the previous year, and also to all outgoing members.

The Board agreed to discuss the Governance Review and the Research Office Review in a future Board meeting.

11. Date of future meetings:

The next meeting will be held on Wednesday 25th October from 12:30-2pm in the Henry Cavendish Room at Peterhouse.

The meeting closed at 1:56pm.

**Rachel Rowe
Support Officer**