

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday, 13 November 2013 at 12.00pm

Lucia Windsor Room, Newnham College

Present: Dr Ruth Charles (Chair); Mr Dick Taplin (Secretary); Miss Emma Easterbrook (Support Officer); Professor Ross Anderson; Dr Martin Dixon; Dr Mike Franklin; Revd Dr Jonathan Holmes; Revd Canon Hugh Shilson-Thomas; and Dr Brian Sloan.

1. **Apologies**

Mr Bruce Beckles; and Dr David Woodman.

2. **Declarations of Interest**

All.

3. **Minutes of 23 October and 30 October 2013**

Approved.

4. **Guest: Professor Jeremy Sanders, Pro-Vice-Chancellor (PVC) for Institutional Affairs**

The Board welcomed Professor Jeremy Sanders, PVC for Institutional Affairs and discussed the following issues:

- (i) The role and remit of the PVC for Institutional Affairs;
- (ii) Relationship with Council and the Regent House;
- (iii) Relationship with the Schools, Faculties, Departments, Resource Management Committee (RMC) and Planning and Resources Committee (PRC);
- (iv) Human Resources: including on-line applications and expenses, appeals process, Personal Professional Development (PPD), and creating and changing roles;
- (v) Environment and Energy;
- (vi) Carbon reduction project;
- (vii) Public engagement team: including the Science Festival and the Festival of Ideas;
- (viii) Relationship with the Local Authorities: including City and County Councils;
- (ix) West Cambridge;
- (x) North West Cambridge: including parking, catering, accommodation, post-doctorates, and the Colleges;
- (xi) Research Excellence Framework (REF);
- (xii) Academic promotions process;
- (xiii) Visas and immigration: including relationship with the Government;

5. **Any Other Business**

(i) Vacancy for the Board of Scrutiny.

6. **Date of Next Meeting:**

Guest: Mr Inderjit Seehra, Director of Human Resources

12.00pm on Wednesday, 4 December 2013

Lucia Windsor Room, Newnham College

Emma Easterbrook

Support Officer

27 November 2013