

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Thursday, 19 February 2015 at 12.00pm

Seminar Room A, Hughes Hall

Present: Dr Mike Franklin (Chair); Dr Samantha Lucy (Secretary); Miss Emma Easterbrook (Support Officer); Dr Paul Beattie; Mr Bruce Beckles; Dr David Secher; The Revd Canon Hugh Shilson-Thomas; and Dr Matthew Vernon.

1. **Apologies**

Dr Andy Bell; Mr David Goode; and Dr David Woodman.

2. **Declarations of Interest**

UIS: Mr Beckles; and Dr Vernon.

Varsity newspaper: Dr Franklin.

3. **Minutes of Meeting of 5 February 2015**

Approved.

4. **Matters Arising**

None.

5. **Guest:**

The Board welcomed Dr Jonathan Nicholls, Registry, and the following issues were discussed.

- (i) ***Universities' Superannuation Scheme (USS)***: including 60 day consultation period, future benefits and future membership;
- (ii) ***North West Cambridge***: including current timetable, affordability, keyworker housing, market housing, eligibility for housing, and transport links.
- (iii) ***IT systems up-grade***: including CamSIS, CUFS, and line of reporting;
- (iv) ***CUDAR***: including Blackbaud and Raiser's Edge;

- (v) ***Estates Strategy***: including current timetable, Estates Strategy Committee and Planning Resources Committee, Old Schools, Press site, Greenwich House, and West Cambridge;
- (vi) ***Sports***: including staff membership, new Director, and future improvements;
- (vii) ***Centre for Applied Research and Educational Technologies (CARET)***: including relationship with the UIS;
- (viii) ***Research funding***: including comparison with Oxford and UCL, and future funding;
- (ix) ***Grant administration***;
- (x) ***Reporter***;
- (xi) ***Relationship with Pro-Vice-Chancellors and the senior leadership team***;
- (xii) ***Human Resources***; and
- (xiii) ***University information and resources***: including circulation electronically.

6. **Items under review**

- (i) ***Ms Alison Traub, Director of CUDAR***;
- (ii) ***Grant administration***; and
- (iii) ***Septemviri***.

All to continue to be kept under review.

7. **Any Other Business**

- (i) ***Information system***: The information system on which the Board records their meetings for the creation of the Annual Report will be destroyed upon publication;
- (ii) ***Attendance at meetings***: The Board is concerned about the low attendance at today's meeting; and
- (iii) ***Vacancies***: Council to nominate and elect.

8. **Date of Next Meeting:**

Guest: Professor Lynn Gladden, PVC for Research
Seminar Room A, Hughes Hall
12.00pm on Thursday, 5 March 2015

Emma Easterbrook
Support Officer
2 March 2015