

## **Handover Meeting of the Board of Scrutiny**

### **Minutes**

**Council Room, Hughes Hall**

**Monday, 1 August 2016, 15:00**

**Present:** Dr Matthew Vernon (Chair); Dr Lydia Drumright (Secretary); Dr Mike Franklin; Mr Gordon Chesterman; Dr Stephen Kell; Dr Carmel McEniery; Dr Liz Morfoot; and Dr David Secher.

#### **1 Apologies**

Mrs Rachel Rowe (Support Officer); Mr David Goode; Mr Michael Kitson; Dr Cristiano Ristuccia; and Mr Dick Taplin.

#### **2 Declarations of Interest**

MCV re UIS.

#### **3 Election of Chairman and Secretary**

1. **Chair:** Dr Lydia Drumright was put forward for election.

2. **Secretary:** Dr Stephen Kell was put forward for election.

The members present unanimously supported the proposed appointments. Formal election will take place at the first meeting of the new term.

#### **4 The Twenty-First Report**

The Discussion will be 14:00 on Tuesday, 11 October 2016. Outgoing Chair to draft remarks, but expects he will be unable to attend. A number of Board members will be attending.

Outgoing Chair to briefly highlight a number of issues, including: V-C remuneration, the Report being pre-referendum, geographic spread, HR, Freeling Report, Estate Strategy, the new Staff webpages.

#### **5 Matters Arising**

Issues that may warrant attention in the coming year include "Brexit", HR, IT, Estates, and admissions testing.

Suggestions for guests to invite to Michaelmas and Lent term meetings were discussed.

#### **6 Timing and Venue of Meetings**

Meetings to continue on Wednesdays (unless another day would suit the Proctors), and will be held at Hughes Hall.

#### **7 Any Other Business**

- Outgoing Chair to get 2 vacancies (Matthew Vernon & Michael Kitson, effective 30 September 2016) advertised in first Reporter of Michaelmas Term.
- The Board formally noted its thanks to the outgoing Chair.

#### **8 Date of Next Meeting**

TBC

**Matthew Vernon**  
**Chairman**  
**2 August 2016**