

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 7 December 2016, 10:45am

Peter Richards Room, Hughes Hall

Present: Dr Lydia Drumright (LD) (Chair), Mrs Gwyneth Barton (GBa) (Support Officer), Ms Saba Alai (SA), Mr Gordon Chesterman (GC), Dr Simon Frost (SF), Mr David Goode (DG), Dr Stephen Kell (SK), Mr Tim Milner (TM), Dr Liz Morfoot (LM) and Dr Cristiano Ristuccia (CR).

1. Apologies:

Apologies for absence were received from Dr Gemma Burgess (GBu), Dr Carmel McEniery (CMcE) and Dr David Secher (DS).

2. Declarations of Interest:

None.

3. Minutes of Meeting on 30 November 2016:

The minutes of the meeting held on 30 November 2016 were confirmed as a correct record, subject to the following amendments:

- i) Amend Minute 1, Welcome to New Members, to read, 'The Chair welcomed to the Board one former member, DG, and two new members, SA and SF. SA had been elected for a full term to September 2019 and SF and DG to fill the remainder of terms of previous Board members to September 2017'.
- ii) Amend Minute 6, point ii) to read 'Asset management'.

4. Matters Arising:

Visit to Jason Matthews, Director of Estate Management

Board members agreed the arrangements for the visit to Jason Matthews, Director of Estate Management, proposed at the previous meeting.

Meeting with Martin Bellamy, Director of Information Services

The Board discussed arrangements and questions for the meeting with Martin Bellamy, Director of Information Services, to be held on 10 January 2017.

Meeting with Emma Rampton, Acting Registry

The Board agreed to invite Emma Rampton, who would be Acting Registry from 1 January 2017, to attend a meeting at 12.30pm on 10 March 2017.

Elsevier/Jisc Deal

Board members noted the publication access deal recently agreed with Elsevier by Jisc but agreed to take no action at this time.

5. Governance Review:

The Board noted the proposed review of the University's governance, to be led by Mr John Shakeshaft, as recorded in the Council minutes of 17 October 2016. It was agreed to request the terms of reference for the review and to consider how the Board of Scrutiny might be involved.

6. Annual Report of the Council:

It was noted that the Annual Reports of the Council and of the General Board to the Council were due to be published the following day, 8 December 2016. Board members agreed to read the Reports when published and to consider their implications for the Board's programme of work and its 22nd Annual Report and Recommendations.

7. Induction for New Board Members:

It was agreed that it would be useful to develop induction material for members newly appointed to the Board. Board members agreed to contribute to this, initially via the Wiki. Once finalised, the information would be published on the Board's website.

8. Date of Next Meeting:

Tuesday 10 January 2017, 10:45am

Guest: Martin Bellamy, Director of UIS

Venue: Peter Richards Room, Hughes Hall

The meeting closed at 1.20pm.

Gwyneth Barton
Support Officer