

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Tuesday 18 July 2017, 9.30am
Peter Richards Room, Hughes Hall

Present: Dr Stephen Kell (Secretary), Mrs Rachel Rowe (Support Officer), Ms Saba Alai, Mr David Goode, Mr Tim Milner, Dr Cristiano Ristuccia, Mr Ian Wright, Dr Gemma Burgess and Mr Gordon Chesterman.

In Lydia's absence, Stephen Kell assumed the role of Chair.

The meeting began at 9:40am.

1. Apologies:

Apologies for absence were received from Dr Carmel McEniery, Dr Simon Frost, Dr Lydia Drumright, and Dr Liz Morfoot.

2. Declarations of Interest:

There were no declarations of interest.

3. Minutes:

The minutes of the meeting held on 5 July 2017 were confirmed as a correct record.

4. Matters Arising:

Nominations to the Board of Scrutiny:

It was reported that Council will organise another election in Michaelmas term to fill the three vacancies.

Dates and Venue of Board Meetings:

It was agreed to look into booking a room at Peterhouse for at least the first meeting in October, which was provisionally agreed as Wednesday 11 October from 12-2pm with lunch, with meetings following every fortnight during term time. The new Pro Proctors will be informed of these provisional dates and times. The Board agreed to give thought as to who might stand as the new Chair and Secretary for the coming year.

Governance Review:

The Board discussed its draft response to the University's Governance Review and made a few amendments. The report will be finalised over email before being submitted by the deadline of 28 July.

5. Updates from Working Groups on Drafting Sections of the Annual Report:

The Board received updates from two of the working groups drafting sections of the Annual Report – Finance and Education. Some amendments and possible recommendations were discussed and agreed.

6. Agreement of next steps for drafting the Annual Report:

The working groups will continue to work on their draft sections for the Annual Report.

7. Updates from Proctors:

No further updates.

8. Any Other Business:

None.

9. Date of Future Meetings:

The next meeting will be held on Tuesday 1 August at Hughes Hall in Seminar Room A.

Future meetings are planned for:

Tuesday 15 August, 12:30-2:30pm, Peter Richards Room (with lunch)

Wednesday 30 August, 12:30-2:30pm, Peter Richards Room (with lunch)

The meeting closed at 11:30am.

**Rachel Rowe
Support Officer**