MEETING OF THE BOARD OF SCRUTINY

MINUTES

Thursday, 16 October 2014 at 12.00pm

Seminar Room A, Hughes Hall

Present: Dr Mike Franklin (Chair); Dr Samantha Lucy (Secretary); Miss Emma Easterbrook (Support Officer); Professor Ross Anderson; Mr Bruce Beckles; Dr Andy Bell; Dr Ruth Charles; Mr David Goode; and The Revd Canon Hugh Shilson-Thomas.

1.   **Apologies**

        Dr David Secher; and Dr David Woodman.

2.   **Declarations of Interest**

(i)   All.

(ii)   Staff of the University Information Services (UIS): RC and BB.

(iii)   Hughes Hall: MF and Guest are both Fellows.

3.   **Guest: Dr Martin Bellamy, Director of UIS**

        The Board welcomed Dr Bellamy and the following issues were discussed:

(i)   *Progress on the Data Centre*: Completed in September 2014 within budget; and
        contingency of nearly £1m will be handed back;

(ii)   *Next phase for the Data Centre*: undergoing networking installation to allow equipment
        to be re-located for Cambridge Asssessment; High Performance Computing Service
        (HPCF); and UIS;

(iii)   *Back up facilities*: available for all critical services;

(iv)   *Relationship with Colleges, Schools and Deparments etc*: including consultation period,
        future working relationship, and Information Services Committee;

(v)   *Staffing*: including numbers, organisational structure, and Service catalogue;

(vi)   *Finances*: including funding of future projects, consultancy fees, and cost recovery; and

(vii)   *Security and data loss*.

4.   **Matters Arising**

None.

5.   **Any Other Business**
(i)   Vacancies on the Board.

6.   **Date of Next Meeting:**
Guest: Professor Steve Young, Senior Pro-Vice-Chancellor
Seminar Room A, Hughes Hall
Thursday, 30 October 2014

Emma Easterbrook
Support Officer
21 October 2014