

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Tuesday 10 January 2017, 10:45am**

**Peter Richards Room, Hughes Hall**

**Present:** Dr Lydia Drumright (LD), Mrs Gwyneth Barton (GBa) (Support Officer), Dr Simon Frost (SF), Mr David Goode (DG), Dr Stephen Kell (SK) (Chair for this meeting), Dr Carmel McEniery (CMcE), Mr Tim Milner (TM), Dr Liz Morfoot (LM) and Dr Cristiano Ristuccia (CR).

### **1. Apologies:**

Apologies for absence were received from Ms Saba Alai (SA), Dr Gemma Burgess (GBu) and Mr Gordon Chesterman (GC).

### **2. Declarations of Interest:**

LD recorded interests in the discussion with Martin Bellamy recorded under Minute 5 below, as she and Martin Bellamy were both Fellows of Hughes Hall; she held a substantial grant jointly with Paul Calleja, Deputy Director, Research and Institutional Services and one of Martin Bellamy's direct reports; and she would be sitting on the Research Computing Governance Board, representing Biological Sciences and Medicine. It had been agreed at the previous meeting that SK would chair today's meeting.

### **3. Minutes of Meeting on 7 December 2016:**

The minutes of the meeting held on 7 December 2016 were confirmed as a correct record.

### **4. Matters Arising:**

#### Terms of Reference for Governance Review

It was noted that no response had yet been received to the Board's request for the terms of reference for the Governance Review

#### Issues of Concern to Regents

The Board noted three issues of concern to Regents, relating to:

- The Journals Co-ordination Scheme
- A network intrusion detection system purchased by the University
- Investment in fossil fuels.

#### Annual Report of the Council

The Board noted that the Annual Report of the Council had been published and was scheduled for Discussion on 24 January 2017. It was agreed that the Chair would attend the Discussion and make a brief statement on the Board's role to prepare a written response to the Report.

## **5. Guest:**

The Board welcomed Martin Bellamy, Director of Information Services. Martin Bellamy gave a brief presentation on progress made since the creation of University Information Services (UIS) three years previously and on plans for the future. The following items were discussed:

- i) The appropriate balance between a unified and a devolved computing service; and benefits and losses in the current system
- ii) The appropriate balance between buying in industry standard solutions and developing customised services; and whether UIS was retaining and recruiting the staff necessary to do the latter
- iii) Whether the 275 staff employed by UIS were sufficient to cover all non-specialist computing needs of the University and why some Schools were paying twice for services
- iv) Salaries
- v) The use of established and unestablished posts
- vi) The use of external consultants and contractors and of fixed-term contracts
- vii) The UIS skills database
- viii) UIS communications with users
- ix) The role and remit of the Information Services Committee.

## **6. Any Other Business:**

### John Spencer

At its first meeting in 2017, the Board noted that John Spencer of Selwyn and Murray Edwards Colleges, Chair of the Board 2002-3 and 2004-5, had been appointed CBE in the New Year Honours. The Board wished to record its pleasure and its congratulations to Professor Spencer.

## **7. Date of Next Meeting:**

Wednesday 18 January 2017, 10:45am

Guests: Sam Lucy, Director of Admissions

Jon Beard, Director of Undergraduate Recruitment

Venue: Peter Richards Room, Hughes Hall

The meeting closed at 1.25 pm.

**Gwyneth Barton**  
**Support Officer**