

MEETING OF THE BOARD OF SCRUTINY

MINUTES

**Friday 5 May 2023
12.30pm over Teams**

Present:

Professor Richard Mortier (Chair), Mr Graham Allen (Secretary), Mrs Rachel Rowe (Support Officer), Dr Seb Falk, Dr Orsola Rath Spivack, Mr Rob Hopwood, Dr Mark Purcell, Dr Charles Read, Dr Rob Doubleday and Dr Nazia Habib.

The meeting began at 12.30pm.

1. Apologies and welcome:

Apologies were received from Dr David Butterfield, Dr Gilly Carr (sabbatical leave), and Rev Dr Andrew Hammond.

2. Declarations of Interest:

None.

3. Guest – Ms Gaenor Bagley, Chair of the Audit Committee:

The Board welcomed Ms Gaenor Bagley and the following topics were discussed:

- i.) The status of the current internal control environment;
- ii.) Whether the largest residual exposures in the Risk Register are being well-managed;
- iii.) The process of targeting internal audit work;
- iv.) The effectiveness of current mechanisms to guard against strategic drift;
- v.) The process by which issues and reports are assessed by the Audit Committee;
- vi.) Challenges and risks associated with the Recovery Programme; and
- vii.) General views on the University's governance arrangements.

4. Minutes of the meeting held on 27 March 2023:

The minutes were confirmed as a correct record.

5. Matters arising:

The Secretary reported that he was still pursuing some issues regarding Cambridge Advance Online with Professor Andy Neely.

6. Report from Proctors:

The Board were briefly updated on the areas of discussion raised at the last Council meeting which took place during their away day.

7. Updates from Working Groups:

The Board received updates from the Research, HR, Finance, Systems & Processes, Governance, Education and Estates Working Groups.

9. Any Other Business:

The Board were reminded that shortly there will be elections for four or five Board members who are coming to the end of their term. The notice calling for nominations will be published on 24 May, with a closing date of 8 June.

10. Future meetings:

The Board agreed to finalise the remaining Easter Term meeting dates by email.

Whole Board meetings:

- Monday 5 June, 12.30pm with lunch in the SCR at Christ's

Working Group meetings:

- Thursday 18 May, 10 – 11am in the Proctors' Meeting Room, Old Schools, with Sarah d'Ambrumenil, Head of OSCCA (Education Working Group)
- Monday 22 May, 3.30 – 4.30pm, in the Proctors' Meeting Room, Old Schools, with Jim Gazzard, Director of Continuing Education (Education Working Group)
- Friday 9 June, 2 – 3pm, in the Student Services Centre room A329, with Natalie Acton, Head of Student Support (Education Working Group)
- Wednesday 5 July, 12 – 1pm, in the Student Services Centre room B201, with Mike Nicholson, Deputy Head of Education Services: Admissions and Participation (Education Working Group)

The meeting closed at 2.05pm.

Rachel Rowe
Support Officer