

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Wednesday 1 June 2016**  
**Seminar Room A, Hughes Hall**

**Present:** Dr Matthew Vernon (Chairman), Mrs Rachel Rowe (Support Officer), Dr Mike Franklin, Dr Stephen Kell, Mr Gordon Chesterman, Dr Liz Morfoot, Mr Dick Taplin, and Mr Michael Kitson.

### **1. Apologies:**

Dr Carmel McEniery, Mr David Goode, Dr Lydia Drumright, Dr David Secher and Dr Cristiano Ristuccia.

### **2. Declarations of Interest:**

None.

### **3. Minutes of meeting on 18 May 2016:**

Agreed.

### **4. Matters arising:**

None.

### **5. Annual Report:**

The Board discussed the following sections of the report and made some amendments:

- i. Geographical spread
- ii. Research Strategy
- iii. North-West Cambridge
- iv. Use of Facilities
- v. HR

It was agreed that an additional meeting would be needed to finalise the report. This will be held on Wednesday 15 June at 12-2pm at Hughes Hall.

### **6. Items under review:**

None.

### **7. AOB:**

The Board recorded their thanks to Matthew Vernon for guiding them through the process of writing the Annual Report.

### **8. Date of next meeting:**

Wednesday 15 June, 12-2pm  
Venue: Hughes Hall (room TBC)

**Rachel Rowe**  
**Support Officer**