

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Thursday, 20 November 2014 at 12.00pm

Seminar Room A, Hughes Hall

Present: Dr Mike Franklin (Chair); Dr Samantha Lucy (Secretary); Miss Emma Easterbrook (Support Officer); Professor Ross Anderson; Dr Paul Beattie; Mr Bruce Beckles; Dr Ruth Charles; Mr David Goode; Dr David Secher; and The Revd Canon Hugh Shilson-Thomas.

1. **Apologies**

Dr Andy Bell.

2. **Declarations of Interest**

(i) All.

(ii) DG, MF and DS: All clients of the University Dental Practice.

(iii) MF: Cambridge University Combined Boat Club (CUCBC) and donations relating to Hughes Hall.

3. **Minutes of Meeting of 16 October and 30 October 2014**

Approved.

4. **Matters Arising**

(i) *North West Cambridge*: to be kept under review.

(ii) *Research grants*: to be kept under review.

(iii) *Current and future vacancies on the Board*: to be kept under review.

(iv) *University Dental Practice*: to be kept under review.

5. **Guest: Ms Alison Traub, Director of Cambridge University Development and Alumni Relations (CUDAR)**

The Board welcomed Ms Traub and the following issues were discussed:

(i) *Code of Practice*: including the current relationship between CUDAR, the University and the Colleges;

- (ii) **Structure and staff membership of CUDAR:** including recruitment and roles;
- (iii) **Cambridge in America (CAm):** including the current relationship with CUDAR and the University.
- (iv) **Cambridge University Combined Boat Club (CUCBC):** including their application to be exempt from CUDAR and the effects of that exception in relation to direct mailing of alumni;
- (v) **Prospects:** their current and future relationships and interests especially in relation to past donations and potential future donations;
- (vi) **Blackbaud:** including review of Raiser's Edge in October 2013 and plans to phase in Blackbaud in association with CAm and Homerton College over the next 18 months; and
- (vii) **Current campaign:** including length, branding, and targets.

6. **Any Other Business**

- (i) The Board welcomed Dr Paul Beattie as a new member of the Board.

7. **Date of Next Meeting:**

Guests: Mr Andrew Reid, Director of Mr Nick Cavalla, Chief Investment Officer

Seminar Room A, Hughes Hall

12.00pm on Thursday, 4 December 2014

Emma Easterbrook

Support Officer

28 November 2014