

## **MEETING OF THE BOARD OF SCRUTINY MINUTES**

**Wednesday, 22 May 2013 at 12 noon  
Chadwick Room, Selwyn College**

**Present:** Dr Catherine MacKenzie (Chairman); Mr Bruce Beckles; Dr Ruth Charles; Dr Martin Dixon; Mr David Goode; Revd Dr Jonathan Holmes; Dr Owen Saxton; Dr Christina Skott; Dr Brian Sloan; Mr Dick Taplin; Mr Paul Warren; Ms Aimee Kibble (Support Officer).

- 1. Apologies**  
Mr Kevin Coutinho.
- 2. Declarations of Interest**  
None.
- 3. Minutes of the meetings of 8 May 2013**  
Approved.
- 4. Matters Arising**
  - The Board noted the information provided by the Senior PVC on estates and financial matters.
  - Dr Catherine MacKenzie will request further information on related matters from the Senior PVC and the Registry.
  - The Board congratulated Dr Ruth Charles on her re-election to the Board.
  - The Board thanked Mr Bruce Beckles for his assistance with IT.
  - The Board thanked Ms Aimee Kibble for her work as Support Officer throughout the 2012-13 academical year.
- 5. Drafting of Eighteenth Annual Report**
  - After some discussion, drafting continued.
  - Second drafts are due by 9am on 5 June 2013, with certain agreed exceptions.
- 6. Any Other Business**  
None.
- 7. Date of Next Meeting**  
Wednesday, 5 June 2013 at 12 noon  
Chadwick Room, Selwyn College  
Guest: Professor Lynn Gladden, PVC (Research).