

HANDOVER MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 3 October 2018, 12:15pm

Henry Cavendish Room, Peterhouse

Present:

Mr David Goode, Mrs Rachel Rowe (Support Officer), Dr Carmel McEniery, Mr Ian Wright, Mr Graham Allen, Ms Edna Murphy, Dr Gemma Burgess, Dr John Xuereb, Dr Karen Ottewell, Dr Timothy Dickens and Mr Francis Knights.

Mr Tim Milner (Chair 2017-18) attended by invitation as an outgoing member of the Board from 30 September 2018.

The meeting began at 12:20pm.

1. Election of Chair and Secretary:

The Proctors conducted the election of the Chair. Junior Proctor, Dr Karen Ottewell, was nominated as a candidate for Secretary, so she stood aside while Dr John Xuereb conducted the proceedings. Mr David Goode was elected unanimously by the 2018-19 Board and took the Chair. The election of the Secretary was then held. Dr Karen Ottewell was nominated and elected unanimously.

2. Welcome of new members and introductions:

The Board welcomed new members Dr Timothy Dickens and Mr Francis Knights, and members introduced themselves.

3. Apologies:

Apologies were received from Professor Martin Jones, Dr Richard Mortier, and Dr Liz Morfoot (invited as an outgoing member 2017-18).

4. Declarations of interest:

None.

5. Minutes of previous meeting:

The minutes of the meeting held on 8 August 2018 were confirmed as a correct record, subject to a minor correction.

6. Matters arising:

The Chair confirmed to members that the Board's 23rd Annual Report has been submitted to the Council's Business Committee, which is due to meet on Monday 8 October.

7. Discussion by the Regent House of the 23rd Report:

It was agreed that the outgoing Chair, Mr Tim Milner, will introduce the Annual Report at the Discussion to be held on Tuesday 23 October.

8. Strategy and work plan for the coming year, including a review of the Board's Statute and its Ordinance:

The Board agreed to continue using working groups to focus on different areas of the Report alongside full Board meetings with key University Officers. Board members discussed possible topics of interest for the coming year and agreed to set up an additional working group for Systems & Information, alongside the previous groups - Education, Research, HR, Governance, Estates and Finance.

9. Consultation on Discussions – responses by 31 October 2018:

The Board agreed to continue working on a response, with the aim to completing a draft by the time of the Board meeting on 24 October.

10. Access to legal advice by the Board:

The Board discussed possible ways forward with regards to getting access to legal advice.

11. Any other business:

None.

12. Dates of future meetings:

The next meeting will be Wednesday 10 October at 12:15pm at Peterhouse.

The meeting closed at 2:22pm.

**Rachel Rowe
Support Officer**