

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 4 November 2020, 10:30am

Remote meeting via Zoom

Present:

Mr Graham Allen (Chair), Mr Ian Wright (Secretary), Mrs Rachel Rowe (Support Officer), Dr Karen Ottewell, Mr David Goode, Dr Annamaria Motrescu-Mayes, Professor Richard Mortier, and Dr John Fawcett.

The meeting began at 10:36am.

1. Apologies:

Apologies were received from Dr Mark Smith and Professor Martin Jones. Dr David Butterfield (on leave) and Ms Saba Alai were absent from the meeting.

2. Declarations of Interest:

None.

3. Minutes of meeting on 21 October 2020:

The minutes of the Board meeting held on 21 October 2020 were confirmed as a correct record.

4. Matters arising:

a.) Property Board - Discussion:

The Chair updated the Board on the topics discussed at the latest Discussion.

5. Approval of 25th Report:

The Registry has responded with factual comments on the Board's Annual Report, and the necessary amendments have been made. The continuing members of the Board approved the final Report for submission to the Council by 9 November.

6. Working Groups:

a.) Membership – to finalise:

The revised membership lists of the Working Groups are now almost complete, and Board members were asked to have these finalised by the next meeting.

b.) Supplementary report on the financial position – timetable:

The Board discussed the updated Allocations Report received from Council and the potential areas of concern to highlight in the Board's supplementary report. The Board will aim to have completed this additional report by 11 January, with a first draft completed by 2 December.

c.) Discussion of topics to investigate this year:

The Board has received the Annual Report from Council, and Working Groups were asked to meet together before the next full Board meeting to discuss potential topics for investigation this year and any people they may wish to interview.

7. AOB:

None.

8. Date of next full Board meeting:

The next full Board meeting will be held on Wednesday 18 November at 10:30am via Zoom.

The meeting closed at 11:30am.

Rachel Rowe
Support Officer