

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Wednesday 7 June 2017, 9.30am**

**Peter Richards Room, Hughes Hall**

**Present:** Ms Saba Alai (SA), Mrs Gwyneth Barton (GBa) (Support Officer), Mr Gordon Chesterman (GC), Dr Stephen Kell (SK), Dr Carmel McEniery (CMcE), Mr Tim Milner (TM), Dr Liz Morfoot (LM) and Mr Ian Wright (IW).

### **1. Apologies:**

Apologies for absence were received from Dr Gemma Burgess (GBu), Dr Lydia Drumright (LD) (Chair), Dr Simon Frost (SF), Mr David Goode (DG) and Dr Cristiano Ristuccia (CR).

In the absence of LD, the meeting was chaired by SK.

### Board of Scrutiny Membership

Board members congratulated DG, who had been re-elected to the BOS to serve a four-year term. A second election was being run for the remaining vacancies, with 12 noon on 20 June 2017 as the deadline for nominations.

### **2. Declarations of Interest:**

There were no declarations of interest.

### **3. Minutes of Meeting held on 17 May 2017:**

The minutes of the meeting held on 17 May 2017 were confirmed as a correct record.

### **4. Matters Arising:**

#### Board of Scrutiny Response to the Governance Review

Board members discussed the drafting and content of the Board's response to the Governance Review, noting that the deadline for submission was the end of July.

#### Allocations Report

Board members noted the imminent publication of the Allocations Report and the Discussion of the Allocations Report scheduled for 27 June 2017. It was agreed that representatives of the Board would attend the Discussion to comment on the Report's publication.

### **5. Updates from Working Groups on Drafting Sections of the Annual Report:**

The Board received updates from the five working groups drafting sections of the Board's Annual Report. The progress made to date was welcomed and it was agreed to review the working groups' further progress at the next meeting.

**6. Dates of Future Board Meetings:**

Dates of future Board meetings were confirmed as:

- Thursday 22 June 2017, 1.00pm to 3.00pm
- Wednesday 5 July 2017, 9.30am to 11.30am.

Dates for additional meetings in July and August would be canvassed. The venue for all meetings would be Hughes Hall.

The meeting closed at 11.25am.

**Gwyneth Barton**  
**Support Officer**