

HANDOVER MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 7 October 2020, 10:30am

Remote meeting via Zoom

Present:

Dr Karen Ottewell (Outgoing Chair), Mr Graham Allen (Outgoing Secretary, Incoming Chair), Mr Ian Wright (Incoming Secretary), Mrs Rachel Rowe (Support Officer), Professor Martin Jones, Dr Tim Dickens, Mr David Goode, Dr David Butterfield, Dr Annamaria Motrescu-Mayes, Professor Richard Mortier, Mr Francis Knights, Dr John Fawcett and Dr Mark Smith.

The meeting began at 10:30am.

1. Election of Chair and Secretary:

Dr Karen Ottewell conducted the election of the Chair. Mr Graham Allen was elected unanimously by the Board and took the Chair. The election of the Secretary was then held. Mr Ian Wright was nominated and elected unanimously.

2. Welcome New Members and Introductions:

The Board welcomed the two new members, Dr John Fawcett (Senior Pro-Proctor) and Dr Mark Smith (Junior Pro-Proctor). It was noted that Ms Edna Murphy has now resigned from the Board, so there is a currently a vacancy. Dr David Butterfield informed the Board that would be on leave during Michaelmas term, and Professor Richard Mortier informed the Board that he would be on leave during Lent and Easter terms.

3. Apologies:

Apologies were received from Ms Saba Alai.

4. Declarations of Interest:

None.

5. Minutes of meeting on 23 September 2020:

The minutes of the Board meeting held on 23 September 2020 were confirmed as a correct record.

6. Matters arising:

None.

7. 25th Report, timetable for publication and Discussion:

The Report has been submitted to the Registry for factual comment, and the Board are awaiting her response before it can be submitted to Council.

8. Preliminary discussion of Work Plan for 2020-21:

The Board agreed to continue working using the Working Groups model, and to keep the subject areas the same – Systems & Processes, HR, Governance, Education, Research, Finance and Estates. The Board agreed to review the membership of each group at the next meeting.

The Board agreed to invite the Vice-Chancellor, the Registry and the Pro-Vice-Chancellor for Strategy & Planning to each attend a full Board meeting in the second half of Lent term.

Board members discussed a potential timeline for the submission of the proposed supplementary report.

9. AOB:

None.

10. Date of next full Board meeting:

The next meeting will be on Wednesday 21 October at 10:30am via Zoom.

The meeting closed at 11:05am.

Rachel Rowe
Support Officer