

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Friday 10 March 2017, 12.30pm
Peter Richards Room, Hughes Hall

Present: Mrs Gwyneth Barton (GBa) (Support Officer), Dr Gemma Burgess (GBu), Dr Simon Frost (SF), Mr David Goode (DG), Dr Stephen Kell (SK), Dr Carmel McEniery (CMcE), Mr Tim Milner (TM), Dr Liz Morfoot (LM), Dr Cristiano Ristuccia (CR) and Mr Ian Wright (IW).

1. Apologies:

Apologies for absence were received from Ms Saba Alai (SA), Mr Gordon Chesterman (GC) and Dr Lydia Drumright (LD) (Chair). The meeting was chaired by SK.

2. Declarations of Interest:

TM noted that the Acting Registry, Ms Emma Rampton, was his Head of Service in his role as part-time Ceremonial Officer, but not for the role in which he was present on the Board, i.e. as a Pro-Proprietor nominated by Darwin College.

3. Minutes of Meeting held on 1 March 2017:

The minutes of the meeting held on 1 March 2017 were confirmed as a correct record.

4. Matters Arising:

None.

5. Guest – Ms Emma Rampton, Acting Registry:

The Board welcomed Ms Emma Rampton, the Acting Registry. The following items were discussed:

- i) Arrangements for covering the role of Academic Secretary during Ms Rampton's time as Acting Registry
- ii) Arrangements for the roles of Secretary of the Council and Secretary of the General Board
- iii) How continuity and institutional memory would be preserved at a time when the University was without a permanent Registry or an Acting Academic Secretary and was having a change of Vice-Chancellors
- iv) The forthcoming Governance review, including its timescale and management and how the Board of Scrutiny might contribute
- v) The respective roles of the Regent House and the Council and the use of Graces and Discussions
- vi) Comparisons between the governance arrangements in Cambridge and in Oxford.

6. Any Other Business:

Dates of Future Meetings and Preparation of the Annual Report

Board members discussed dates of future meetings and the work needed to prepare the Board's Annual Report.

7. Date of Next Meeting:

Details to be confirmed.

The meeting closed at 2.30pm.

**Gwyneth Barton
Support Officer**