

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Tuesday 15 August 2017, 12:30pm

Peter Richards Room, Hughes Hall

Present:

Dr Lydia Drumright (Chair), Mrs Rachel Rowe (Support Officer), Mr David Goode, Dr Liz Morfoot, Dr Simon Frost, Dr Carmel McEniery, Dr Gemma Burgess, Ms Saba Alai, Mr Tim Milner, Mr Ian Wright, and Mr Gordon Chesterman.

The meeting began at 12:40pm.

1. Apologies:

Apologies for absence were received from Dr Stephen Kell (Secretary) and Dr Cristiano Ristuccia.

2. Declarations of Interest:

There were no declarations of interest.

3. Minutes:

The minutes of the meeting held on 1 August 2017 were confirmed as a correct record.

4. Matters Arising:

A meeting has been arranged for Tuesday 22 August with the Registry in order for her to review the final version of the Annual Report to check for inaccuracies before its submission to Council.

5. Finalising the Annual Report:

The Board went over the draft Finance and Education sections of the Report, making edits and suggestions for recommendations. All Board members were asked to complete their sections by the end of play on Thursday 17 August so that the Report can be prepared in advance of the meeting with the Registry.

6. Updates from Proctors:

None.

7. Any Other Business:

None.

8. Date of Future Meetings:

Wednesday 30 August, 12:30-2:30pm, Peter Richards Room (with lunch)

The meeting closed at 2:40pm.

Rachel Rowe, Support Officer