

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 18 November 2020, 10:30am

Remote meeting via Zoom

Present:

Mr Graham Allen (Chair), Mr Ian Wright (Secretary), Mrs Rachel Rowe (Support Officer), Dr Karen Ottewell, Mr David Goode, Dr Annamaria Motrescu-Mayes, Professor Martin Jones, Professor Richard Mortier, Dr Mark Smith and Dr John Fawcett.

The meeting began at 10:33am.

1. Apologies:

No apologies were received. Dr David Butterfield (on leave) and Ms Saba Alai were absent from the meeting.

2. Declarations of Interest:

None.

3. Minutes of meeting on 4 November 2020:

The minutes of the Board meeting held on 4 November 2020 were confirmed as a correct record.

4. Matters arising:

a.) Board election:

The Board members were notified of two nominations received for the Board's vacancy. The result is expected sometime in early December.

b.) Discussion of 25th Report:

The Board's Annual Report has now been submitted, and is expected to be put up for Discussion before Christmas. Dr Karen Ottewell, in her capacity as former Chair of the Board, will present the Report at the Discussion.

5. Working Groups:

a.) Membership – to note:

Board members noted that the membership lists of the Working Groups have now been finalised.

b.) Discussion of topics for groups to investigate this year:

Members of the Working Groups for Education, Research, Finance, and Estates gave an update on their proposed topics for investigation this year and the key officers to interview.

6. AOB:

None.

7. Date of next full Board meeting:

The next full Board meeting will be held on Wednesday 2 December at 10:30am via Zoom.

The meeting closed at 11:32am.

Rachel Rowe
Support Officer