

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Wednesday 22 May 2019, 12:15pm**  
**Henry Cavendish Room, Peterhouse**

### **Present:**

Mr David Goode (Chair), Dr Karen Ottewell (Secretary), Mrs Rachel Rowe (Support Officer), Mr Ian Wright, Professor Martin Jones, Dr Gemma Burgess, Ms Edna Murphy, Mr Graham Allen, Dr Timothy Dickens, and Mr Francis Knights.

The meeting began at 12:25pm.

### **1. Apologies:**

Apologies were received from Dr Carmel McEniery and Mr Tim Milner. Dr Richard Mortier was not in attendance.

### **2. Declarations of interest:**

None.

### **3. Minutes of previous meeting:**

The minutes of the meeting held on 8 May 2019 were confirmed as a correct record.

### **4. Matters arising:**

**i.) Legal privilege:** The Board are still awaiting confirmation of the terms of reference regarding the issue of legal privilege.

**ii.) Board elections:** The Board of Scrutiny election notice is due to be published in The Reporter today.

### **5. Progress reports from working groups:**

There was an update from the Finance working group on their recent meeting with Alison Traub, Executive Director of the Development and Alumni Relations Office. The Estates group also gave a brief update.

### **6. Preparing the 24<sup>th</sup> Annual Report of the Board:**

The Board were encouraged to continue writing the content of the Report using the Google Team Drive, with the aim of having the first draft completed for the next meeting.

### **7. Any other business:**

None.

### **8. Dates of future meetings:**

The next meeting will take place on Wednesday 5 June at 12:15pm at Peterhouse.

The meeting closed at 1:51pm.

**Rachel Rowe**  
**Support Officer**