

MEETING OF THE BOARD OF SCRUTINY

MINUTES

**Thursday 22 June 2017, 1.00pm
Peter Richards Room, Hughes Hall**

Present: Ms Saba Alai (SA), Mrs Gwyneth Barton (GBa) (Support Officer), Dr Gemma Burgess (GBu), Mr Gordon Chesterman (GC), Dr Lydia Drumright (LD) (Chair), Dr Simon Frost (SF), Mr David Goode (DG), Dr Stephen Kell (SK), Mr Tim Milner (TM), Dr Liz Morfoot (LM), Dr Cristiano Ristuccia (CR) and Mr Ian Wright (IW).

1. Apologies:

An apology for absence was received from Dr Carmel McEniery (CMcE).

2. Declarations of Interest:

There were no declarations of interest.

3. Minutes:

The minutes of the meeting held on 7 June 2017 were confirmed as a correct record.

4. Matters Arising:

Board Membership

It was noted that a second election had been run for the three vacancies on the Board arising in October 2017, but that no nominations had been received by the deadline. Board members discussed possible actions that might now be taken to fill the vacancies.

Teaching Excellence Framework (TEF) Announcement

The Board noted that the TEF results had been announced earlier that day and that the University of Cambridge had received a gold rating. Board members welcomed this excellent news.

5. Updates from Working Groups on Drafting Sections of the Annual Report:

The Board received updates from the five working groups drafting sections of the Board's Annual Report. The progress made to date was welcomed and it was agreed to review the working groups' further progress at the next meeting.

6. Board of Scrutiny Response to the Governance Review:

Board members noted that the deadline for the submission of responses to the Governance review was the end of July. It was agreed that the Board's draft response would be circulated electronically to all Board members shortly and finalised at the Board's next meeting.

7. Any Other Business:

Discussion of Allocations Report

Board members agreed the statement to be made on behalf of the Board at the Discussion of the Allocations Report on 27 June 2017 and the attendance of Board members at the Discussion.

8. Date of Next Meeting:

The next meeting would be held on Wednesday 5 July 2017 from 9.30am to 11.30am in the Peter Richards Room at Hughes Hall.

The meeting closed at 3.10pm.

**Gwyneth Barton
Support Officer**