

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 4th November 2015

New SCR, Selwyn College

Present: Dr Matthew Vernon (Chair), Dr Lydia Drumright (Secretary), Mrs Rachel Rowe (Support Officer), Dr Mike Franklin, Mr David Goode, Mr Michael Kitson, Mr Gordon Chesterman, Mr Dick Taplin, and Dr Cristiano Ristuccia.

1. Apologies:

Paul Beattie.

2. Declarations of Interest:

None.

3. Minutes of meeting on 21st October 2015:

Agreed.

4. Matters arising:

The Board reviewed the previous day's Discussion of North West Cambridge.

5. Guest:

The Board welcomed Peter Hedges, Head of the University Research Office, and the following items were discussed:

- i. Recent failures of the grants and contracts policies, including how these issues are being been addressed;
- ii. The auditing of grants to ensure correct procedures are being followed;
- iii. Organisational problems regarding the submission of grants and how grant money is received, and how these problems might be addressed;
- iv. Difficulties with the current method for accounting for spending on grants and how these might be addressed; and
- v. How to increase efficiency, support of grant submissions, the processing of awards and accountability of grants.

6. Items under review:

6.1 North West Cambridge: To be kept under review. The Board awaits Council's response following a recent Discussion.

6.2 Grant administration: There are on-going concerns about a particular grant, and the Board awaits a response to some of these concerns. To be kept under review.

7. AOB:

- Alison Traub had said she was unable to make the planned BOS meeting on 18th November but could make Friday 27th November, so the meeting was rescheduled for that date.

7. Date of next meeting:

11:45am on Friday 27th November 2015

Guest: Alison Traub, Executive Director of Development and Alumni Relations

Venue: Hughes Hall

Rachel Rowe
Support Officer
6th November 2015