

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 8 July 2020, 10:30am

Remote meeting via Zoom

Present:

Dr Karen Ottewell (Chair), Mr Graham Allen (Secretary), Mrs Rachel Rowe (Support Officer), Mr Francis Knights, Professor Martin Jones, Mr David Goode, Ms Edna Murphy, Dr Annamaria Motrescu-Mayes, Dr David Butterfield, Dr Timothy Dickens, Dr Richard Mortier and Mr Ian Wright.

The meeting began at 10:38am.

1. Apologies:

Ms Saba Alai was not in attendance. Mr Graham Allen apologised that he had to leave the meeting at 11:00am.

2. Declarations of Interest:

None.

3. Minutes of meeting on 17 June 2020:

The minutes of the Board meeting held on 17 June 2020 were confirmed as a correct record.

4. Matters arising:

The Board discussed a potential contribution to the Council Discussion to be held on 14 July.

5. 25th Report: to await the 2nd Allocations Report or to publish a Report as usual, followed by a Supplemental Report on the 2nd Allocations Report?

Following a proposal circulated by the Chair and discussion among members at the meeting, it was agreed that the Board would continue working towards producing an Annual Report to the usual timetable, and with the intention of producing a subsequent report after the publication of the second Allocations Report later in the year.

6. Discussion of Draft Report:

The Board briefly discussed progress on writing the draft Annual Report, and will work towards having the first draft completed by the next meeting on 22 July. Further collaboration on this could be achieved via email or by potentially arranging a final Zoom meeting later in the summer.

7. Any other business:

None.

8. Date of next meeting:

The next meeting will be on Wednesday 22 July 2020 at 10:30am via Zoom.

The meeting closed at 11:37am.

Rachel Rowe
Support Officer