

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 29 January 2020, 12:15pm

Henry Cavendish Room, Peterhouse

Present:

Dr Karen Ottewell (Chair), Mr Graham Allen (Secretary), Mrs Rachel Rowe (Support Officer), Mr Francis Knights, Mr Ian Wright, Professor Martin Jones, Ms Edna Murphy, Dr Timothy Dickens, Dr Richard Mortier, and Dr Annamaria Motrescu-Mayes.

The meeting began at 12:18pm.

1. Apologies:

Apologies were received from Ms Saba Alai, Mr David Goode and Dr David Butterfield.

2. Declarations of Interest:

None.

3. Minutes of meeting on 15 January 2020:

The minutes of the Board meeting held on 15 January 2020 were confirmed as a correct record.

4. Matters arising:

None.

5. Debrief on meeting with PVC Planning & Strategy:

The Board briefly discussed some of the comments and issues raised at the last meeting with Professor David Cardwell.

6. Discussion of questions for the Registry (12 February):

The Board considered possible topics for the discussion with the Registry, and were asked to continue providing input to the questions via the shared drive before 5 February.

7. Update from Working Groups:

The Board were made aware of a meeting booked by the Systems & Processes Working Group with Ian Leslie at the end of February, and were asked to contribute any relevant questions. The Board are awaiting an update from the Governance Working Group.

8. Any other business:

None.

9. BOS 25th Anniversary Dinner – invitations to current and past members:

A full list of current and former Board members has been compiled, and invitations will be sent out where contact details can be found. Further information will be circulated including the cost per member.

10. Date of next meeting:

The next meeting will be on Wednesday 12 February 2020 at 12:15pm in the Henry Cavendish Room at Peterhouse.

The meeting closed at 1:55pm.

**Rachel Rowe
Support Officer**