

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 19 October 2016, 10:45am

Seminar Room B, Hughes Hall

Present: Dr Lydia Drumright (Chair), Dr Stephen Kell (Secretary), Mrs Rachel Rowe (Support Officer), Dr Gemma Burgess, Mr Gordon Chesterman, Dr Mike Franklin, Mr Tim Milner, Dr Liz Morfoot, and Dr Cristiano Ristuccia.

1. Apologies:

David Secher and Carmel McEniery.

2. Declarations of Interest:

None.

3. Minutes of meeting on 5 October 2016:

It was agreed to change "Chairman" references to "Chair" as per the Board of Scrutiny statutes. With a couple of other minor adjustments, the minutes were agreed.

4. Matters arising:

An extra meeting date in January was confirmed to accommodate additional guests.

The Board's wiki page and website were discussed, and it was agreed to set up a link between the Board's website and the wiki page to enable greater accessibility for members. The balance between working in the wiki and using paper documents was also discussed, and it was confirmed that some Word documents / paper items will be distributed prior to or at meetings.

There was a brief discussion about Easter term meeting dates with a possible change of meeting day and/or time.

5. Guest:

The Board welcomed Simon Lebus, CEO of Cambridge Assessment, and the following items were discussed:

- i. The distribution of Cambridge Assessment's income;
- ii. The role and effectiveness of Cambridge Assessment's governance;
- iii. The recommendations highlighted in the Freeling Report;
- iv. The mechanisms used for deciding on commissioning and areas for research;
- v. The admissions testing services provided by Cambridge Assessment;
- vi. Cambridge Assessment's move to the former Cambridge University Press site.

6. Items under review:

The governance of the University was discussed in relation to the discussion with the guest.

7. Any Other Business:

The Support Officer maternity cover interviews will take place tomorrow, with four candidates attending.

9. Date of next meeting:

Wednesday 2 November 2016, 10:45am

Guest: None.

Venue: TBC

Rachel Rowe
Support Officer