

MEETING OF THE BOARD OF SCRUTINY

MINUTES

Wednesday 13 November 2019, 12:15pm

Henry Cavendish Room, Peterhouse

Present:

Dr Karen Ottewell (Chair), Mr Graham Allen (Secretary), Mrs Rachel Rowe (Support Officer), Ms Edna Murphy, Mr Francis Knights, Dr Richard Mortier, Mr Ian Wright, Mr David Goode, Dr Timothy Dickens, Dr David Butterfield, Ms Saba Alai and Dr Annamaria Motrescu-Mayes.

The meeting began at 12:17pm.

1. Apologies:

Apologies were received from Professor Martin Jones.

2. Declarations of Interest:

None.

3. Minutes of meeting on 30 October 2019:

The minutes of the Board meeting held on 30 October 2019 were confirmed as a correct record.

4. Matters arising:

None.

5. Discussion of 24th Report:

a.) Feedback and any comments on the Remarks:

The Board briefly discussed the comments from the Discussion of the Annual Report.

6. Draft work plans from Working Groups:

Board members discussed the draft work plans for the HR, Governance, and Systems & Processes Working Groups.

7. Initial thoughts as to questions for PVC for Planning & Strategy:

This item was carried forward to the next meeting.

8. Use of Google Calendar to log scheduled meetings:

The Working Groups were encouraged to use Google Calendar to book their meetings with University officers, so that all Board members are aware of the meetings and able to attend when necessary.

9. Any other business:

None.

10. Date of next meeting:

The next meeting will be on Wednesday 27th November at 12:15pm in the Henry Cavendish Room at Peterhouse.

11. Preparation for next meeting:

The Board were encouraged to continue considering questions for the PVC of Planning & Strategy.

The meeting closed at 1:40pm.

Rachel Rowe
Support Officer