

## **MEETING OF THE BOARD OF SCRUTINY MINUTES**

Thursday, 4 October 2012 at 12 noon  
Old Development Office, Emmanuel College

Present: The Revd Jeremy Caddick (Chairman); Dr. Catherine MacKenzie (Secretary); Mr Kevin Coutinho; Mr David Goode; The Revd Dr Jonathan Holmes; Mr Paul Warren, Dr Owen Saxton; Dr Christina Skott; Dr Brian Sloan; Mr Richard Stibbs; Ms Aimee Kibble (Support Officer).

- 1. Apologies**  
Dr Martin Dixon, Mr Dick Taplin (invited).
- 2. Declarations of Interest**  
Mr Kevin Coutinho in HR matters, Mr David Goode in UCU matters.
- 3. Minutes of the meetings of 24 May, 7, 15 and 26 June 2012**  
Approved
- 4. Elections**  
Dr Catherine MacKenzie was elected President.  
Mr Kevin Coutinho was elected Secretary.
- 5. Attendance at Board meetings**  
It was agreed that in order to facilitate the efficient working of the Board, any elected member who misses three consecutive meetings or is absent from 50 per cent or more of meetings in one academical year, without good reason, will be asked to consider his/her position.
- 6. Agenda for 2012-13**  
The Board may consider NW Cambridge, CUDO, pensions, IT and development of the New Museums Site
- 7. Dates and guests**  
17 October 2012: No guest. (Dr Stephen Cowley will come to lunch at 1300.)  
24 October 2012: The Vice-Chancellor.  
31 October 2012: Mr Andrew Reid, Director of Finance and Mr Kerry Sykes, Finance Manager for NW Cambridge  
14 November: Professor Steve Young, Senior PVC
- 8. Any Other Business**
  - (i) The Board thanked the Revd Jeremy Caddick for serving as Chair and Dr Catherine MacKenzie for serving as Secretary (and sometime Acting Chair) in 2011-12.
  - (ii) The Board congratulated Ms Emma Easterbrook on the birth of her baby.
- 9. Date of Next Meeting**  
12 noon on Wednesday, 17 October 2012  
Location: Chadwick Room, Selwyn College

Ms Aimee Kibble, Support Officer, 16 October 2012.